

NOTICE OF PUBLIC EMPLOYEE FELONY CONVICTION



I. PROSECUTING AGENCY

Use this form to comply with your notification obligations under California Government Code Sections 7522.72 and 7522.74. The completed form must be submitted to the Human Resources department of the public employer within sixty (60) days of the felony conviction date.

1. Employee Name: _____ 2. Public Employer: _____

3. Date of Felony Conviction: _____ 4. Date of First-Known Commission of Felony: _____

5. Was the felony conviction the result of conduct arising out of or in the performance of official duties for the employer? ☐ Yes ☐ No

6. Was the felony conviction the result of conduct in pursuit of office or appointment with the employer?
☐ Yes ☐ No

7. Was the felony conviction the result of conduct in connection with obtaining any of the following?

☐ Salary ☐ Service Retirement ☐ Disability Retirement

☐ Other Benefit (explain): _____

8. Did the defendant have contact with children as part of his or her official duties? (If No, please skip to No. 10, below).

☐ Yes ☐ No

9. Was the conviction the result of a felony committed within the scope of the defendant's official duties against or involving a child with whom the defendant had contact as part of his or her official duties?

☐ Yes ☐ No

10. Prosecuting Attorney/Agency Information:

Name of Attorney: _____

Title: _____

Name of Agency: _____

Phone: _____

Email: _____

Date: _____

11. Person Completing Form:

Name: _____

Title: _____

Email: _____

Phone: _____

Signature: _____

Date: _____

ATTACH CERTIFIED COPIES OF THE FELONY COMPLAINT, FELONY PLEA, AND/OR FELONY ABSTRACT OF JUDGMENT.

II. PUBLIC EMPLOYER HUMAN RESOURCES DEPARTMENT

The public employer that employs or employed the employee identified in this form by the prosecuting agency must notify the public retirement system within ninety (90) days of the felony conviction date.

Sacramento County Employees' Retirement System (SCERS)

980 9th Street, Suite 1900, Sacramento, CA 95814-2739 | (916) 874-9119 | scers.gov | sacretire@saccounty.gov