



# AUTHORIZATION FOR DIRECT DEPOSIT

Complete this form to sign up for direct deposit of your retirement warrant.

- **Checking Accounts:** Attach a voided check or photo scan of a check (not a deposit slip) with your name pre-printed on the check (not hand-written), or a certified letter from the bank denoting your name, account number, and routing number.
- **Savings Accounts:** Attach a savings account statement or a certified letter from the bank denoting your name, account number, and routing number.

Return the completed form by mail or in person to SCERS; or by contacting SCERS to request a digital (DocuSign) version. SCERS will not accept this form by email.

## I. APPLICABLE ACCOUNT

Select which account this form applies to. Complete a separate form to authorize direct deposit for each account.

- Retiree                       Beneficiary                       Ex-Spouse

## II. ACCOUNT INFORMATION

Institution Name: \_\_\_\_\_

Type of Depositor Account (CHECK ONLY ONE):       Checking                       Savings

Nine-Digit Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

## III. MEMBER ACKNOWLEDGMENT

In signing this form, I authorize SCERS to send 100% of my net pay to the financial institution and account designated in Section 2 above. This authority is to remain in full force and effect until SCERS has received written notification from me of its termination and is afforded a reasonable opportunity to act on it. I acknowledge that SCERS may debit my account with amounts transferred after my date of death or transmitted in error.

Print Full Name: \_\_\_\_\_ SSN: XXX-XX- \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ DOB (MM-DD-YYYY): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Sacramento County Employees' Retirement System (SCERS)  
980 9th Street, Suite 1900, Sacramento, CA 95814-2739 | (916) 874-9119 | scers.gov | sacretire@saccounty.gov